

**Attn: Public Works Directors, Transportation Directors, and RTPA Directors:**

AASHTO has announced that it will be hosting a National Civil Rights Conference on Labor Day weekend, September 3-8, 2004. Attached is a postcard that provides additional information about the conference. The Conference will be held in San Diego.

To register please contact: Mimi Infantino, Caltrans Co-Chair for the Conference, at (916) 324-8395.

The following are a few FAQs regarding the Conference. The answers in blue font are from Mimi Infantino:

**(1) What is Civil Rights recommendation on who should attend from the Division of Local Assistance? and Local Agencies?** My recommendation is that anyone who can benefit from beginning, intermediate or advanced Civil Rights practitioner training should attend the conference. This is a wonderful opportunity for Civil Rights practitioner training and provides an opportunity to network with key Civil Rights practitioners as well from across the nation. All workshop deliverables will provide remedies and best practices from the perspective of Federal Highway, Aviation and Transit as well as select State DOTs from across the nation.

**(2) Is there a fee to attend?** Yes - once AASHTO finalizes the overall 2004 conference budget, the registration fee will then be set. As an example, the registration fee at the 2002 New Jersey National Civil Rights Conference was \$400 excluding individual charges for pre-conference trainings only (which occur on Saturday and Sunday); charges range from \$85 for a 1 day class to \$160 for a 2 day class. The general registration fee only includes general conference trainings held on Monday and Tuesday only.

**(3) Why was Labor Day weekend picked?????** A very GOOD question - I will surmise that the date was selected based on the San Diego site location, hotel availability as well as consideration for those folks attending nationally to vacation with family or loved ones during the time of the conference.